Commission Minutes 10/14/13
Attendance:
Alyssa Bickoff- UTC Coordinator
Bethany Greenbaum- UTC Director of Communications
Erica Haas- BET
Sarah Minkoff- BET
Jason Haberman- Tymp
Noah Suchoff- Tymp
Helena Raffel- HTG
Julie Bauer- HTG
Karen Lengler- BK
Christopher Knight- BK
Dave Benger- Players
Zach Marlin- Players

- Check in with everyone on shows
  Tymp: going well, prod staff meeting, week off from rehearsals
  HTG: thumbs off, prod staff meetings happened, rehearsals going swimmingly, scheduling issues, designers on good track, were happy
  Players: hiccup in rehearsals, but flying through it, designers is hunky dory
  BK: show on friday, scheduling cause people are very busy, can we stick a desk in the green room, thanks players!
  BET: things are good, run through tomorrow
- Designer Meeting Check in
  Stage management: sminkoff and hannah roth, good turn out, new and old, exchanged stories
  Lights: meeting tomorrow
  Set design/master carp: went well, good turn out, very effective
  props: later

- Saw Training and walk through dates
- Leslie should be sending out emails to students and the staff members to join them. We are hoping that everyone will meet with the staff members to try and find a date for their session to happen. After they choose you should send the date to maria and leslie so they can help you find a space and move forward with publicity.
  designer meetings master classes with spingold next semester
  preliminary discussion
  Julie, sarah minkoff, stage management
  Dave Benger, Bethany Greenbaum, directing

- Prod Staff Meetings
  BET: tuesdays after rehearsals in rehearsal space
  BK mostly email
  Tymp: schedule it each week
  HTG: havent set a regular date, working on that

Players: thursdays at 11

- Brandeis Cares in Theater March 2nd unless HTP moves to the center of the season.
    - They're going to have a tech type week